

Preparing for your presentations

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<http://www.edshare.soton.ac.uk/6216/>

resources

- Handouts
 - Task specification: one per group
 - Marking sheet: one per student

Objectives

- Think about the presentation task
- Estimate the amount of work/preparation you will have to do
- Familiarise yourselves with the marking scheme

Understand

the different aspects which will be assessed
when you make a presentation

Identify

the necessary tasks associated with preparing
a presentation

- Give you some practical experience of standing in front of the class

Class Activity

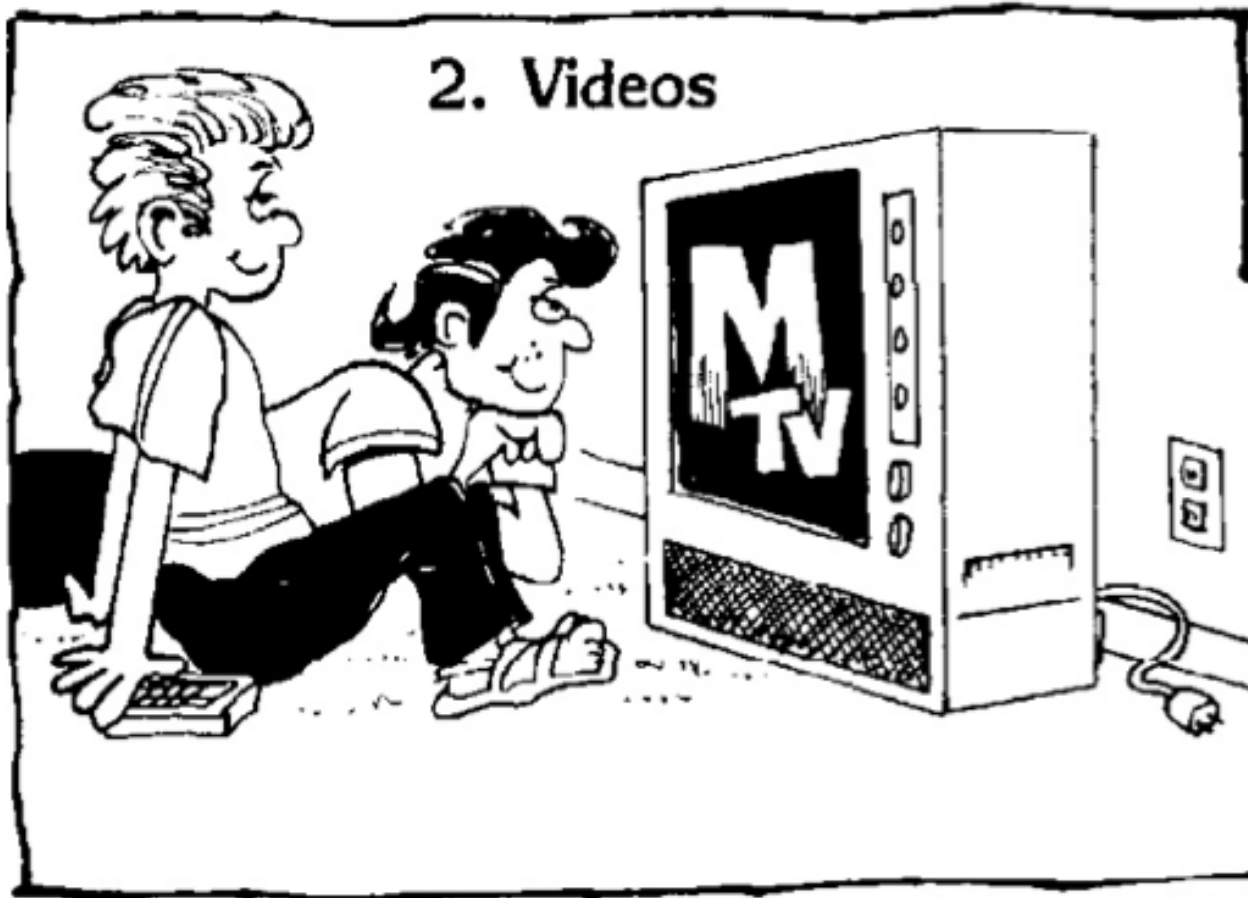
Prepare for a presentation

Your task

In your groups

- Make a list of advice/guidance for preparing and presenting information to an audience
- Think of every possible perspective which you can imagine
- Write the list down
- Use this as a basis for a presentation....

Spot the mistake....



Your Task...

- Prepare a very short 'presentation' where
 - you do things wrong,
 - thereby drawing attention to good practice



The catch

Each group will go in turn,
so try to adjust your presentation to do stuff differently to the previous groups!!
I will draw lots for the turn taking 😊

timings

- First 5 minutes (now) briefing
- Next 7 minutes (next) preparation/discussion
- Then 5x4 minutes
- Final 5 minutes – general feedback discussion

Note – this is a very quick event I will use the bell to keep you to time

Of course you could do it better with more time
😊 but please do your best!

Method and Pitch

- In your groups use 7 minutes to plan a short (4 minutes timed) joint presentation to the rest of the class
- The pitch:
 - Make a presentation which advises students how to make an excellent presentation and how to avoid making dreadful presentations:
 - What are the aspects of a good presentation
 - What are things which can go wrong in a presentation
 - What are the challenges of a group presentation?
 - How would you make sure you scored top points against the marking scheme?
 - At the end (final 1 minutes)
tell us what background tasks and preparation you would need to do to prepare a well researched and illustrated version of this presentation

Remember the objective is to get you some practice at presenting

The coursework

- The list of topics, method for selecting topic and schedule for presentations will all be formalised over the next week
- You will receive an email when the coursework is available
- Meanwhile
 - the basic structure of the activity specified for previous years in available in Edshare at
<http://www.edshare.soton.ac.uk/4201/>
 - The markscheme is in Edshare at
<http://www.edshare.soton.ac.uk/6172/>

Archive

- Additional topic offered in previous years
- Students were able to choose between each one

You choose....

Prospective Students

- What they can expect from the application procedure
- What will happen when they first arrive at university
- What its like being a student at Southampton in ECS generally
- What sort of teaching and individual study they can expect

tell us what you would need to do to actually prepare a well researched and illustrated version of this presentation

Presentation Guide

- What are the aspects of a good presentation
- What are things which can go wrong in a presentation
- What are the challenges of a group presentation?
- How would you make sure you scored top points against the marking scheme?

Remember the objective is to get you some practice at presenting

Method and Pitch (1)

- In your groups use 10 minutes to plan a short (4 minutes timed) joint presentation to the rest of the class
- The pitch one of two:
 - Imagine you are presenting to a group of school or college students one or two years younger than yourself. The presentation is designed to explain things like:
 - What they can expect from the application procedure
 - What will happen when they first arrive at university
 - What its like being a student at Southampton in ECS generally
 - What sort of teaching and individual study they can expect
 - At the end (final 1 minutes) tell us what you would need to do to actually prepare a well researched and illustrated version of this presentation

Remember the objective is to get you some practice at presenting