COMP1205 Technical report Coursework 3
There are a variety of tools and resources which you can use and might find useful when preparing for the technical report.

Resources

Academic phrase bank
Some students find that they need help choosing the right phrase when they are writing formally. This online resource, which can also be downloaded as an electronic book from the University of Southampton library, can provide helpful suggestions. You may find it instructive just to browse its various sections.

Morley J (n.d.) Academic Phrasebank. [Online].
Available at: http://www.phrasebank.manchester.ac.uk/ (Accessed: 9 November 2018).

Academic writing and publishing
A book which you can download as a pdf. It includes chapters on each part of a standard report or academic paper. The appendix has practical advice on the writing process.

Hartley, J. (2008) *Academic writing and publishing: A practical handbook*. Routledge.

Available at: http://edshare.soton.ac.uk/16360/ (Accessed: 12 November 2018).

Evaluating your sources
Information scientists at the University of Loughborough Developed a matrix which can help you check out the strength of your chosen citation.

Towlson, K. (2011) Information source evaluation matrix.

Available at: http://edshare.soton.ac.uk/8015/ (Accessed: 12 November 2018).

Use your library, take their help
LibGuides@Southampton: **Citing and referencing:**

Available at: //library.soton.ac.uk/c.php?g=653302&p=4585711 (Accessed: 12 November 2018).

LibGuides@Southampton: **Academic Skills:**

Available at: //library.soton.ac.uk/c.php?g=494555&p=3384182 (Accessed: 12 November 2018).

LibGuides@Southampton: **Electronics and Computer Science** (ECS):

Available at: //library.soton.ac.uk/ecs/home (Accessed: 12 November 2018).

This guide and the report template
White, S. (2015) Technical report template, and this document.

Available at: http://edshare.soton.ac.uk/14581/ (Accessed: 12 November 2018).

Time planning
The university library have an excellent planning tool called the assessment planner. You can use this to

Assignment Planner:
Available at: //library.soton.ac.uk/c.php?g=653882&p=4590903 (Accessed: 12 November 2018).

There is also an online planning tool which accommodates different working styles and is a useful addition to the planning function provided by the Assessment Planner.